

**SENIOR RELEASE PROGRAM PERMISSION SLIP**

2015-2016

Academic Eligibility

All seniors will begin each trimester as a part of the Senior Release Program. Seniors must maintain passing grades in all classes (no grade of F) to keep their Senior Release. At the Week 4 and Week 8 Progress Report grading periods, grades will be reviewed and any senior who has received an F will not qualify for Senior Release.

Attendance Eligibility

Seniors who reach their second unexcused absence may no longer be eligible for Senior Release during the current term. Chronic tardiness may cause a senior to lose Senior Release based on administrative discretion.

Study Hall Eligibility

Seniors who had previously scheduled a study hall will be able to utilize one study hall during a day for Senior Release privileges if they meet the aforementioned criteria for academic and attendance eligibility. Seniors may not change their schedule or drop a class in order to schedule a more favorable study hall for Senior Release. Only one period of senior release per term is allowed.

Procedures

1. At the beginning of the school year, all seniors must have a completed Senior Release Permission Form on file in the office. The form is distributed during programming in the student's Junior year or available online on the Kaukauna High School web site.
2. Eligible Seniors will be placed in the Senior Release Program.
3. At each grading period, any qualified senior who gets an F will have their Senior Release reviewed by administration and may lose that privilege.
4. At any time during the trimester, if a senior has a second unexcused absence, Senior Release may be revoked. However, if they stay clear of unexcused absences for the rest of that grading period and they haven't failed any courses, the student will regain their Senior Release privilege the next grading period.
5. Any behavioral event may result in the loss of Senior Release privileges. Also, students with previous AODA violation in high school are not eligible for Senior Release.
6. Senior Release privilege requires written parent permission before a senior may leave the building.
7. Administration may use their discretion to suspend, refuse, or revoke any Senior Release privileges.

If my child meets all of the above criteria, please allow them to participate in the Kaukauna High School Senior Release Program.

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Student Name (Please Print)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**This form must be completed and returned to Mrs. Rueden in student services by Friday, January 30<sup>th</sup>.**