



Return to:
 Kaukauna Area School District
 Attn: Human Resources
 1701 County Trunk CE
 Kaukauna, WI 54130
 (920)766-6100
hennesseyr@kaukauna.k12.wi.us

Application to become a S.T.E.P worker

Contact Information

Name	
Street Address	
City, State ZIP Code	
Home Phone	
Alternate Phone	
E-Mail Address	

Availability

During which hours are you available for assignments?

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="checkbox"/> Mornings | <input type="checkbox"/> Monday | <input type="checkbox"/> Thursday |
| <input type="checkbox"/> Afternoons | <input type="checkbox"/> Tuesday | <input type="checkbox"/> Friday |
| <input type="checkbox"/> Evenings | <input type="checkbox"/> Wednesday | <input type="checkbox"/> Weekends (if ever needed) |

Interests

Tell us in which areas you are interested in volunteering

<input type="checkbox"/> Administration	<input type="checkbox"/> Library	<input type="checkbox"/> Math
<input type="checkbox"/> Events	<input type="checkbox"/> Health Services	<input type="checkbox"/> Reading
<input type="checkbox"/> Chaperone	<input type="checkbox"/> Phones	<input type="checkbox"/> Writing
<input type="checkbox"/> Computer or keyboarding	<input type="checkbox"/> Copiers/filing	<input type="checkbox"/> Science
<input type="checkbox"/> Music	<input type="checkbox"/> Correcting papers	<input type="checkbox"/> Social studies
<input type="checkbox"/> Art/projects	<input type="checkbox"/> Cooking	<input type="checkbox"/> Foreign language
<input type="checkbox"/> Peer mediation	<input type="checkbox"/> Sewing	<input type="checkbox"/> English as a second language
<input type="checkbox"/> One time special event	<input type="checkbox"/> Physical Education	<input type="checkbox"/> Other

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including your level of education.

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REFERENCES:

Please list three personal or professional references

Name	Address	Position	Phone
1)			
2)			
3)			

Agreement and Signature

Do you fulfill STEP eligibility requirements: Is your primary residence in the Kaukauna Area School District (KASD)? **Yes** **No**

Have you been convicted of any felony, misdemeanor or other offense, (other than minor traffic violations), or do you have such a charge pending? **Yes** **No**

(If yes, please attach a document that describes the facts of such a conviction/charge. A criminal record does not constitute automatic bar from employment but will be considered only as it relates to the job in question.)

My signature below certifies that the above information and attachments are true and accurate to the best of my knowledge.

I understand that employment depends upon a suitable position being available and that a specific assignment can be made only after an interview with appropriate staff.

Name (printed)	
Signature	
Date	