## Attendance/Absence Procedures:

If a KASD student will be absent from school, the parent or legal guardian must call KASD’s absence line (920) 759-6159 and leave a message for the appropriate school by 8:00 a.m. for Elementary families and by 8:30 a.m. for River View Middle School and KHS families. If a call is not received as identified, the absence will be marked “unexcused”. A complete listing of the absence procedures can be found in the Student/Family Handbooks for each school.

### End of Quarter
- Quarter 1 - Oct 31
- Quarter 2 - Jan 17
- Quarter 3 - March 20
- Quarter 4 - June 4

### End of Trimester
- November 22
- February 28
- June 4

### High School Graduation
- June 4