

# INDEPENDENT STUDY APPLICATION

## PART I – To be completed by the student, parent and teacher

Student \_\_\_\_\_

Area of Independent Study \_\_\_\_\_

### Independent Study Committee Members:

Teacher \_\_\_\_\_

Counselor \_\_\_\_\_

Administrator \_\_\_\_\_

➤ Projected completion date \_\_\_\_\_

1. Explanation of project:  
Why is an Independent Study being pursued?

What other coursework has the student taken in this area of study?

2. What goals are to be achieved? (specific and measurable student learning objectives):  
Example: Student will be able to:
3. What learning activities will the student complete? (Be specific and should relate directly to learning objectives.)
4. How will the student be evaluated? (Ex. Rubric, grading criteria, etc.)

**Student will assume all responsibility for successful completion of Independent Study.**

**PARENT:** By checking this box, you have agreed to all of the stipulations listed regarding participation and completion of an independent study for your son or daughter.

Parent checkbox                      Date \_\_\_\_\_

## **Part II – General Information**

1. Independent Study will only be open to juniors and seniors enrolled at Kaukauna High School. Applications must be completed by the second week of classes each trimester.
2. One-half credit can be earned in one trimester.
3. An independent study course can only take the place of regular academic requirements with administrative approval. Independent study courses earn elective credit.
4. An independent study course is equivalent to a regular trimester course. Seventy five hours must be recorded on the required log sheet. Course work must be completed in the time frame of a trimester. The student is required to keep an accurate log sheet and is required to get signatures.
5. An application must be submitted to the Associate Principal. The Independent Study Committee will consist of a student, a counselor, a teacher, and an Associate Principal.
6. Any Kaukauna High School teacher may do an independent study with a student.
7. The Independent Study Committee will meet to approve the proposal. It will be the responsibility of the student, teacher and administrator to arrange this meeting.
8. The student will be responsible for completing a final reflection and a log of hours at the conclusion of the trimester. The student must submit a two to three page, typed and double-spaced reflection to each of the members of the Independent Study Committee that addresses the following:
  - a. How has your independent study project developed and evolved over the course of the trimester?
  - b. What positive experiences have you had?
  - c. What are some examples of challenges that you encountered and how did you work through those challenges?
  - d. What has been your biggest area of growth in your independent study?
  - e. What impact has this independent study had on your post-high school plans including your post-secondary education and employment?
  - f. If another student were going to participate in a similar independent study project, what advice would you have for that student?
9. The teacher will determine the grade. This will take place either at the evaluation meeting or will be reported directly to Infinite Campus.